

WOOD ENTERPRISES
 (An Equal Opportunity Employer)
EMPLOYMENT APPLICATION

PERSONAL INFORMATION

DATE _____

NAME _____ SOCIAL SECURITY # _____
LAST FIRST MIDDLE

ADDRESS _____
STREET CITY STATE ZIP

PHONE _____ ALTERNATE PHONE _____

SOCIAL MEDIA CONTACT INFORMATION: EMAIL ADDRESS _____
 FACEBOOK TWITTER INSTAGRAM

ARE YOU 21 YEARS OR OLDER? _____ ARE YOU A CITIZEN OF THE UNITED STATES OF AMERICA? _____
 IF NOT, ARE YOU PREVENTED FROM LAWFULLY BEING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? _____

EMPLOYMENT DESIRED

POSITION _____ BUSINESS LOCATION _____
 DATE YOU CAN START _____ SALARY DESIRED _____ REFERRED BY _____

ARE YOU CURRENTLY EMPLOYED? _____
 HAVE YOU APPLIED/WORKED FOR WOOD ENTERPRISES BEFORE? _____ WHERE? _____ WHEN? _____

EDUCATION/BACKGROUND

	NAME AND LOCATION OF SCHOOL	# YEARS ATTENDED	GRADUATED? YEAR	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
OTHER SCHOOLING				

U.S. MILITARY or NAVAL SERVICE _____ RANK _____
 PRESENT MEMBER NATIONAL GUARD or RESERVES _____

SPECIAL SKILLS/AREAS OF STUDY

FORMER EMPLOYERS (LIST LAST THREE EMPLOYERS, MOST RECENT FIRST)

DATES (Month & Year)	NAME, ADDRESS, PHONE OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				

WHICH OF THESE JOBS DID YOU LIKE THE BEST? _____

WHAT DID YOU LIKE MOST ABOUT THE JOB? _____

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REFERENCES (GIVE THE NAMES OF THREE PEOPLE NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR)

NAME	ADDRESS & PHONE	BUSINESS	YEARS ACQUAINTED

IN CASE OF EMERGENCY NOTIFY:

NAME	PHONE	ADDRESS

I CERTIFY THAT ALL THE INFORMATION SUBMITTED ON THIS APPLICATION IS TRUE AND COMPLETE. I UNDERSTAND THAT ANY FALSE INFORMATION, OMISSION OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED, AND IF I AM EMPLOYED MY EMPLOYEMENT MAY BE TERMINATED AT ANY TIME. IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS. I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WTHOUT CAUSE AND WITH OR WITHOUT NOTICE, AT ANY TIME EITHER MY OR THE COMPANY'S OPINION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAYBE CHANGED, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE OTHER THAN ITS PRESIDENT, AND THEN ONLY IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE

DATE _____ SIGNATURE _____

FOR OFFICE USE ONLY BELOW THIS LINE

INTERVIEWED BY _____ DATE _____

NOTES

REFERENCE CHECK _____

HIRED _____ POSITION _____ BUSINESS _____

PAY _____ START DATE _____

APPROVED _____

BUSINESS MANAGER

GENERAL MANAGER